

Field Trip Authorization Form

MAR 14 2012

Name of Group/Team: CEHS Science Team

Faculty/Staff member Making Request: Shawn Guerrette

Date(s) of Proposed Trip: April 26 to 30 # of School Days: 3 # Nights Away: 5

Destination: Washington, DC Distance (one-way): 500 miles

Purpose/Benefit of Trip: To compete in the National Science Bowl, hosted by the Department of Energy

Transportation Arrangements: All travel arrangements will be provided by the DOE

Students: 5 # Chaperones: 1 School Staff: 1 Parents/Other: 1

Arrangements for Mixed Gender Supervision: There will be many coaches/supervisors at the this event

Cost Per Student: \$00.00

Description of any Fundraising: none required

Do all members of the group/team have an opportunity to participate? Yes No

If "no," describe circumstances:

For overnight trips

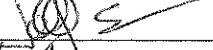
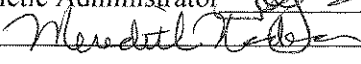
All parent/other chaperones have attended volunteer training: Yes No

Date and time of pre-trip chaperone meeting:

For out-of-country trips

Travel and cancellation insurance arrangements (attach copy of contract with insurance and cancellation provisions highlighted):

Approvals:

Principal or Athletic Administrator 
Superintendent 
School Board _____

Date 3/13/2012
Date 3/14/12
Date _____

Authorization Authority: Principal/AA: in-state day trips; Superintendent: out-of-state trips w/n 125 miles, in-state trips requiring one-night stay; School Board: out-of-state trips beyond 125 miles, trips requiring 2 or more overnights; trips costing \$500 or more per student